

# Minutes

**West London  
Accommodation Review Advisory Committee (ARAC)  
Organizational Meeting  
Wednesday, October 8, 2008  
Catholic Education Centre, Middlesex Room  
7:00 p.m.**

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**In Attendance:** Paul Whitehead (Trustee – ARAC Chair), Anne Kavelaars (Trustee), John Ferris (Trustee), Sharon Wright-Evans (Superintendent), Mike Warren (Jean Vanier School Council representative), Paulette Delaney (Notre Dame School Council representative), Gerry LaHay (St. Theresa School Council representative), Jacqui Specht (St. Thomas More School Council representative), Linda Murphy (St. George School Council representative), Lisa Meriano-Gowan (St. Jude School Council representative), Mary-Lou VanBerkel (London District School Council representative), Linda Steel (London District School Council representative), Mark Weaver (Administrative Support), Rebecca McLean (Administrative Support), Beth Williams (Administrative Support).

**Regrets:** Phil Squire (London District School Council).

- 1. Opening Prayer (led by Gerry LaHay)**
- 2. Opening Comments and Introduction of Members**

Committee Members introduced themselves. Paul Whitehead provided an overview of the mandate of the Committee.

- 3. Review of Preliminary Administrative Report and Process**

Rebecca McLean provided an overview of the Preliminary Administrative Report. An overview was also provided of the next steps for the Committee, including the requirement to hold at least one public meeting and to schedule one or more working meetings for Committee members to develop recommendations to the Board of Trustees. Questions of clarification on the report and process were answered.

The role of school ARAC representatives was clarified. Information and input regarding the boundary review is received at the public meeting and in written form via submissions from the public to Administration. It is not the role of the school representative to defend the report; rather, the role is to

receive and consider the information that is received, and respond to inquiries that they receive about the process that is in place.

#### **4. Meeting Schedule and Timeline**

The Committee established Tuesday October 28, 2007, 7:00 pm, St. Thomas Aquinas cafetorium, 1360 Oxford Street West, London, as the date and location for the Public Meeting. Notice will be circulated as soon as possible.

The Committee established Tuesday November 11, 2008, 7:00 pm, Catholic Education Centre, Board Room, as the date and location for the Working Meeting.

The Committee established Tuesday November 25, 2008, 7:00 pm, Catholic Education Centre, Board Room as the date and location for a second Working Meeting, should it be required.

#### **5. Adjournment**

Meeting was adjourned at 9:04 pm.