

Preparing, Planning and Communicating



You have just walked into your own classroom for the very first time. You have so many questions: Where do you start? These pages were chosen and designed to get you started in preparing a faith-filled classroom.

After you get yourself settled it is time to begin the long range plans which must reflect the Catholic curriculum goals and objectives outlined in the School, Board and Ministry Catholic curriculum documents. To assist you to this end we have included a sample Long Range Planner. This planner can be adapted to reflect the expectations of your principal and yourself in order to plan for the year ahead. Be aware that Long Range Plans are working documents that you may wish to update at the end of each term.

Parents have a primary and natural responsibility to play a role in the education of their child. Teachers enter into an interactive and collaborative role with parents. Parents therefore entrust their child's education to you the classroom teacher.

“In the Catholic school, “prime responsibility for creating this unique Christian school climate rests *with the teachers* as individuals and as a community.” Teaching has an extraordinary moral depth and is one of man's most excellent and creative activities, for the teacher does not write on inanimate material, but on the very spirits of human beings.” (*The Catholic school on the Threshold of the Third Millennium*; Congregation for Catholic Education. pg. 20)

This section includes information about communicating positively with parents or guardians through newsletters, handbooks, as well as information concerning the maintenance of portfolios, parent-teacher interviews and student-led conferences.